Public Involvement Opportunity

Become a member of the SUPER group advising PRIME Centre Wales on research projects and proposals

Deadline: Midday on 13 September 2017

Please contact us before distributing this advert to other networks.

Who can get involved?

Individuals who have:

- used or potentially will use primary or emergency care services as a patient or carer;
- an understanding of public involvement in research;
- good communication skills and ability to actively contribute constructively to meetings, able to review, comment and feedback on various pieces of work.

This opportunity is only open to members of the Health and Care Research Wales Involving People Network.

If you are not a member but are interested in getting involved you can submit an application to join the network online, alternatively you can contact the Health and Care Research Wales Public Involvement and Engagement Team who can give you more information on joining the network.

Who is the opportunity with?

PRIME Centre Wales

Location

Meetings will take place in either Cardiff or Swansea.
Background Information

PRIME Centre Wales develops and undertakes research about health services delivered in local health centres, at home or in response to 999 calls. PRIME is setting up a service user group called SUPER. Members of a group called SUCCESS, which has worked with PRIME and a previous research network called TRUST, decided it was time refresh the way PRIME works with patients and public members. They decided to create a new group and seek new members. SUPER stands for Service Users in Primary and Emergency care Research. The SUPER group will comprise of people from different backgrounds and experiences reflecting the diverse perspective of the people of Wales.

The SUPER group will advise and support PRIME researchers as a sounding board for research ideas, giving feedback on the questions, the research methods and proposed recruitment plans. This will be for research proposals being prepared for funding application deadlines. They may also be asked to advise on other public involvement matters in PRIME.

What is required?

Up to 12 members are required to attend meetings every 3 months and to be able to communicate by e-mail between meetings. Occasional attendance via teleconference or Skype is accepted.

The first meeting is on 26 September in Swansea.

Please see the appendix below for more details.

What support is available?

The Public Involvement and Engagement Team will:

- Offer payment for time of up to £75 per meeting including preparation (people can request less if they are in receipt of state benefits)
- Cover reasonable travel expenses and additional carer or child care costs

Please refer to our Guidelines for expenses/payment for time, which includes information on pre-approval of expenses, and our Guidance for people in receipt of state benefits, which are both available online

www.healthandcareresearch.gov.wales/network-member-resources/

Successful candidates will have the support of a named person as well as peer support from the group.
How do I register my interest?

Please compete the attached form and return by Tuesday 13 September as indicated. If you require a Word version of the application form, please get in touch.

Next steps

All those who submit an expression of interest will be contacted by a PRIME researcher and invited for a telephone conversation after which selection for the group will be made.

If you have any questions, please don’t hesitate to contact the team at research-involvement@wales.nhs.uk or on 02920 230457.
Appendix 1

Are you interested in research about primary care and emergency care?

Would you like to work with researchers in Wales to plan and carry out research on these topics?

We are recruiting patients, carers and members of the public to be involved in research carried out by members of PRIME Centre Wales, the research centre which develops and undertakes research about primary and emergency care services. These are the health services you receive from your local health centre, at home or when you call 999.

We are looking for people with different backgrounds and experiences to reflect the diverse perspectives of people who live in Wales. We are setting up a group to advise us, work with us and be involved in research proposals and projects. We will offer an honorarium to acknowledge your commitment and reimburse expenses you incur by being involved. We can also provide a mentor to give support and advice to anyone who has not been involved in research before.

Being involved in research means members of the public are actively involved in research projects and in research organisations, for example: in identifying research priorities; as members of a project advisory or steering group; by commenting on and developing patient information leaflets or other research materials. This is different from participating in research, for example: when someone takes part in a trial or answers a questionnaire.
We are looking for people with the following experiences, skills and interests:

- You have experience of primary or emergency care as a patient, carer or public member, or you think you may use these services in the future. You are also able to set aside any personal agenda – this isn’t a chance to complain or seek specific changes to your care
- You understand what being involved in research means and you want to be involved in research by helping us plan projects and giving us feedback on ideas and written information that we share with you
- You are willing to prepare for and take part in meetings. These will be up to four times a year, probably in Swansea or Cardiff. Ideally, we’d like most people to attend in person. When this is difficult, you can also email your views or talk to us on the phone. You can also take up occasional opportunities to be involved in extra activities, between these meetings
- You have good communication skills – you can make relevant comments in a clear, constructive and courteous way. You listen to others without judging and can work cooperatively and consensually with people from diverse backgrounds
- You are willing to ask for information and clarification and to take up training which is provided. We will also ask you to join the Involving People network if you aren’t already a member, so you can access support, training and other information
- You are able to use email, as papers for meetings will be sent out this way. You will also be able to participate in online discussions between meetings

This is an occasional commitment, roughly a few hours each month but probably not spread evenly, with busier and quieter times.

PRIME Centre Wales is a research centre focusing on primary and emergency care, funded by Health and Care Research Wales in order to develop and coordinate research proposals and support researchers. It is an all-Wales centre co-led by Cardiff University, Bangor University, University of South Wales, and Swansea University. There is more information at http://www.primecentre.wales/

You can find more information about being involved in research at http://www.invo.org.uk/ and https://www.healthandcareresearch.gov.wales/what-is-public-involvement-in-research/

For more information on joining the Health and Care Research Wales Involving People Network please see https://www.healthandcareresearch.gov.wales/public/
If you are interested in being involved in our research, please provide the following information:

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**What relevant experience do you have?**

**Why would you like to be involved in this group?**

If you want more information before you fill in this form, please email Bridie Evans (b.a.evans@swansea.ac.uk) and we can email or phone you back for an informal chat.

Please post or email your information to:
Bridie Evans  
Swansea University Medical School  
2nd floor ILS2  
Singleton Campus  
Swansea SA2 8PP  
[Email link]

**Please return your information by: Tuesday September 13th, 2017**